

District of Ucluelet – Recreation Department



APPLICATION – FOOD VENDOR

UKEE DAYS JULY 29 & 30, 2023 - SATURDAY & SUNDAY

160 Seaplane Base Road, Ucluelet

Business: _____

Contact Person: _____

Address/PO Box: _____

Home Phone: _____ Cell Phone: _____

Email: _____

List ALL ITEMS being sold (use reverse if necessary): _____

Food Vendor under 12' (length)	\$225.00 + GST (\$236.25)	<input type="checkbox"/>
Food Vendor 12' – 21' (length)	\$275.00 + GST (\$288.75)	<input type="checkbox"/>
Food Vendor 22" + (length)	\$325.00 + GST (\$341.25)	<input type="checkbox"/>

Exact size of Truck/Rig (length & width): _____

Any additional vehicles on site – size: _____

Power requirement* (wattage & outlet): _____

Water Access: _____ Yes _____ No

*District of Ucluelet has limited electricity on fair grounds, vendors should have generator back up.

Each vendor has the option of being supplied with a tent, one table and two chairs, please indicate below what your requirements are.

Do you require a Tent _____ Yes _____ No Table _____ Yes _____ No Chairs _____ Yes _____ No

Special Request*: _____

*We will do our best to accommodate Special Requests but there are no guarantees.

IMPORTANT:

Please read thoroughly. By submitting this application, you are acknowledging that you have read, understand, and agree to comply with the terms and conditions of this agreement in its entirety.

- Vendor applications are due by July 5th, 2023.
- All food vendors must meet the requirements of Central Vancouver Island Health Region: Food Vendor application permit and/or Temporary Food Permit's must be received by June 1, 2023.
- All applications are subject to approval.
- This is a rain or shine event, no refunds or discounts are available for poor weather.
- Vendors are required to be present for BOTH days, there is no overnight security.

EVENT PROCESS

- Vendors may start set-up at 8:00 am on Saturday and 9:00 am on Sunday. Vendors are required to be open for business from 10:30 am – 6:00 pm on Saturday & 10:30 am – 4:30 pm on Sunday, NO EARLY TAKE DOWNS PERMITTED.
- We would appreciate a few vendors staying open until 8:00 pm on Saturday to flank the music festival, if you are interested, please indicate so that we arrange vendors appropriately. **yes**_____ **no**_____.
- Fair grounds open to the public at 10:30 am both Saturday and Sunday.
- Vehicles can access the site for set up/take down when fairgrounds are not occupied; once you have unloaded/loaded your goods, immediately remove your vehicles to the rear parking area under the alder trees, do not park by the back stop. If you require your vehicle to stay onsite with supplies, please indicate on application.
- Vendors must keep belongings within their site boundary, signs and belongings are not to block pedestrian traffic.
- Exhibitors are responsible for cleaning up ALL GARBAGE & RECYCLING around their area. Garbage must be removed from grounds to dumpster each day.
- Dry camping is available on the perimeters of the grounds for “out of town vendors”, spots are limited and must be requested in advance. Please indicate if you would like to camp: _____
- Friday night arrival must be pre-arranged.
- Vendors will be given a maximum of four weekend passes or six day passes for the Fairgrounds. You may purchase more if needed.
- We reserve the right to refuse duplication of goods, but please note there may be duplication.
- We reserve the right to refuse or remove any vendor that does not comply with all the terms and conditions of this application.
- Pets are not allowed on the Fairgrounds, no exceptions.
- No smoking on grounds.
- Port a potties are onsite and hand washing stations.

Payment: We accept cash, cheque, money order, VISA or MasterCard. Cheque or money orders must be made payable to ‘District of Ucluelet’. **Full payment must be received before June 15, 2023.** Please mail cheques/money order and signed contract to Ukee Days, c/o Ucluelet Parks & Recreation, PO Box 999 Ucluelet BC, V0R 3A0 or drop off in person to Ucluelet Community Center, 500 Matterson Drive.

If you have any question, please call 250-726-7772

I Agree to the Above Rates and Conditions:

X _____ **Date:** _____

Method of payment: _____

Receipt #:
