

District of Ucluelet – Recreation Department



APPLICATION – RETAIL VENDOR

UKEE DAYS JULY 29 & 30, 2023 - SATURDAY & SUNDAY

160 Seaplane Base Road, Ucluelet, BC

Business Name: _____

Contact Person: _____

Address/PO Box: _____

Home Phone: _____ Cell Phone: _____

Email: _____

List ALL ITEMS being sold (or attach documents): _____

Each vendor has the option of being supplied with a tent, one table and two chairs, please indicate below what your requirements are.

Do you require a: Tent ___ Yes ___ No **Table** ___ Yes ___ No **Chairs** ___ Yes ___ No

Special Request*: _____

*we will do our best to accommodate Special Requests but there are no guarantees.

IMPORTANT:

Please read thoroughly. By submitting this application, you are acknowledging that you have read, understand, and agree to comply with the terms and conditions of this agreement in its entirety.

- **Vendor applications are due by July 5th, 2023.**
- **All applications are subject to approval.**
- **This is a rain or shine event, no refunds or discounts are available for poor weather.**
- **Vendors are required to be present for BOTH days, there is no overnight security.**

EVENT PROCESS

- Fair grounds open to the public at 10:30 am on Saturday and Sunday. Vendors may start set-up at 8:00 am on Saturday and 9:00 am on Sunday. Vendors are required to be open for business from 10:30 am – 6:00 pm on Saturday & 10:30 am – 4:30 pm on Sunday, NO EARLY TAKE DOWNS PERMITTED.
- Vehicles can access the site for set up/take down when fairgrounds are not occupied; once you have unloaded/loaded your goods, immediately remove your vehicles to the rear parking area under the alder trees, do not park by the back stop.
- Vendors must keep belongings within their site boundary, signs and belongings are not to block pedestrian traffic or view of neighbours display.
- Dry camping is available on the perimeters of the grounds for “out of town vendors”, spots are limited and must be requested in advance.

- Vendors will be given two weekend passes for the Fairgrounds. You may purchase more if needed.
- We reserve the right to refuse duplication of goods, but please note there may be duplication.
- We reserve the right to refuse or remove any vendor that does not comply with all the terms and conditions of this application.
- Exhibitors are responsible for cleaning up ALL GARBAGE & RECYCLING around their area. Garbage must be removed from grounds to dumpster each day.
- Electricity access is limited, low noise impact generators are acceptable.
- Pets are not allowed on the Fairgrounds, no exceptions.
- No smoking on grounds.
- Port a potties are onsite and hand washing stations.

Payment: We accept cash, cheque, money orders, and credit card. Cheque or money orders must be made payable to 'District of Ucluelet'. Full payment must be received before JULY 4th, 2023, or your reserved space will be made available to the wait list. Please mail cheques/money order and signed contracts to Ukee Days, c/o District of Ucluelet, PO Box 999 Ucluelet BC, V0R 3A0 or drop off in person to Ucluelet Community Center, 500 Matterson Drive.

If you have any questions, please call **250-726-7772**.

Retail Vendor \$125.00 + GST (\$131.25)

I Agree to the Above Rates and Conditions:

X _____ **Date:** _____

Method of payment: _____

Receipt #:
